

**BAINBRIDGE PARISH COUNCIL
MINUTES OF A MEETING OF THE COUNCIL
HELD AT SYCAMORE HALL, BAINBRIDGE
ON TUESDAY 7th SEPTEMBER 2021**

Present:

Cllr James Peacock (Chair)
Cllr Darren Percival
Cllr Derek Kettlewell
Karen Prudden (Clerk)

Cllr Thomas Tennant
Cllr Brian Brown
Cllr Yvonne Peacock (RDC & NYCC Cllr)

1. The Chairman reminded everyone of the rights to record the meeting, although it was not being recorded by the Parish Council.
2. **Consideration of Apologies for Absence**
Apologies were offered from Mr David Ballinger and Mrs Rita Cloughton.
3. **Declarations of Interest**
Cllr Kettlewell declared an interest in item 5.5 due to rights he holds over land in Stalling Busk.
4. **Minutes of the Last Meeting**
Minutes of the meeting held on 6th July had been circulated to all Councillors. Cllr Tennant proposed that these be accepted as a true record and this was seconded by Cllr Kettlewell. The Minutes were signed by the Chairman.

Cllr Y Peacock confirmed that it would have been appropriate to hold the last meeting inside St Matthew's Church as churches are approved venues for Parish Council meetings and this use had been agreed by the local Vicar and Church Council.

5. **Ongoing Matters**

- 5.1 **Feedback From Rishi Sunak MP** - The Clerk had received letters from Mr Sunak regarding the issues raised of local GP services and the annual travellers visit. Copies of these letters and their accompanying paperwork from the CCG and North Yorkshire Police had been circulated to Councillors. There was disappointment that the responses did little to resolve the issues raised and in the case of GP services, it was felt that Covid had provided the ideal excuse to reduce services. Cllr Y Peacock advised that she would be attending the next meeting of the Upper Dales Healthwatch and asked if the Parish Council wished her to present any questions. It was agreed that Cllr Peacock should present the Council's concerns that there is a lack of clarity on the future of services at the local GP Practice. There is also concern that patients are being assessed by receptionists who are not medically qualified, prior to being considered for an appointment with a GP. Concern was also expressed about the decrease in the number of GP's at the Practice and the future viability of the service. It was acknowledged that there is an increasingly ageing population in the area, many of whom are less able to travel and feel vulnerable. ***RESOLVED: CLLR Y PEACOCK to present the questions and concerns raised by the Parish Council at the next meeting of the Upper Dales Healthwatch, and report back to the Council.***

- 5.2 Travellers Visit for the Appleby Horse Fair 2021 - It was noted that this year's visit was much improved. Instead of visiting in May/June, the travellers were in the locality in mid-August, due to Covid restrictions. However, it was felt that the closure of the pub in Bainbridge had meant that very few travellers stopped in the village. It was also noted that no caravans or vehicles were parked on the main green, with the area by the quoits pitches being used by all those who stopped. This may have been as a result of the signs erected around the green by the Lords Trustees. Cllr Y Peacock reinforced the message that a consistent approach should be agreed across all parishes affected in order that future visits are better managed. Cllr J Peacock suggested that the Parish Council should now step aside from the management of the annual visit as they have no authority to act in matters relating to the village green. Instead, Cllr Peacock suggested that the Lords Trustees of the Manor of Bainbridge should be asked to take on this matter for future years as the village green is in their ownership and they therefore have the rights over it. **RESOLVED: CLLR Y PEACOCK to discuss the future Police management of the visit with Phil Allott (Police, Fire & Crime Commissioner). CLERK to send a letter to Roger Lambert, Chair of the Lords Trustees requesting a meeting with the Parish Council to discuss future management of the traveller visit. CLERK to write to Rishi Sunak to reinforce the message that next year's visit is due to clash with the national celebrations for the Queen's Platinum Jubilee and the community therefore need reassurance that travellers will not be on the village green at that time, as was arranged for the Diamond Jubilee celebrations. CLERK to write a letter to Mr Collinson at the Rose & Crown, thanking him for closing the pub for the duration of this year's visit.**
- 5.3 Creation of New Footpath Beside Riverdale, Bainbridge - Cllr Y Peacock confirmed that she has obtained funding of £1,000 from the Locality Fund towards this project. Cllr J Peacock advised that there have been considerable problems getting a contractor to undertake the project which resulted in the loss of the initial grant funding. It is therefore important that the project can now progress as soon as possible. **RESOLVED: CLLR PERCIVAL to speak to Mr Dinsdale to progress the work. CLERK to contact Nigel Metcalfe, YDNPA Ranger, to ask him to provide design drawings. CLERK to provide contact details to Cllr Y Peacock for funding.**
- 5.4 New Information Board for Bainbridge Village Green - The Clerk advised that YDNPA had been in contact to advise that their contractor was currently unable to source timber to complete the new board. Consequently, there will be a delay in completion of this work. In the meantime, the Clerk confirmed that the old board had been removed. The post it was mounted on had a donation box on it and it was therefore taken to Mr P Metcalfe who kindly adjusted the size of the post, repaired the donation box and painted it all, ready to be re-installed by the new board. The Clerk advised that this would need to be cemented into the ground when the site of the new board was known. **RESOLVED: CLERK to liaise with YDNPA for details of installation date.**
- 5.5 Registration of Common Land and Village Green - Following previous discussions on this matter, Mr Ballinger had provided information on the fee scale for the registration of land. This suggested that the likely cost would be £30 for land under a value of £80,000. However, there would be legal fees involved and these were unknown. Cllr Kettlewell reported that he had discussed this matter with residents in Stalling Busk

and they would prefer the common land and village green there to be registered, unless the cost was prohibitive, in order to avoid problems and challenges at a later date. The Clerk noted that legal fees were currently unknown but that once one area was registered it would presumably be necessary to register all areas and this could be very expensive. Councillors agreed that initially they would look to register land in Stalling Busk only, unless a 'bulk deal' could be done for the entire Parish. **RESOLVED: CLERK to contact RDC to enquire about use of their legal service, and costs and also NYCC. CLERK to check how much land requires registering.**

6. **Planning Applications**

None received.

7. **Planning Decisions**

None received.

R/52/238 - Land to the Rear of the Rose & Crown, Bainbridge - The Clerk read an email she had just received from Mrs Cloughton requesting that the Parish Council once again tries to seek a response from the YDNPA in respect of their decision on this application. Councillors discussed the matter, noting the disappointing response to their first request. **RESOLVED: CLERK to issue a further invitation to the YDNPA to send a representative to the next meeting to discuss the application and their decision process.**

8. **Highways Matters**

8.1 Road Markings Near Bainbridge Village Hall - The Clerk reported that Mr Beighton had advised her that changing the colour of the hatchings to yellow does not necessarily make them enforceable. Only double yellow lines or markings such as 'school keep clear' can be enforced. However, the Police may be able to issue a penalty notice for an obstruction of the highway if a driver deliberately parks on a hatched white 'Keep Clear' area, but this is a difficult judgement call between causing an obstruction or simply being a nuisance. In short, he suggested leaving matters as they are.

8.2 Incorrect Road Markings at Stalling Busk - Cllr Kettlewell reported that the new road markings had not yet been re-located, although the road had now been re-surfaced. **RESOLVED: CLERK to contact Mr Beighton to chase this work.**

8.3 Motorcycle Issues - Cllr Y Peacock noted that there were still issues with the noise from speeding motorcyclists and agreed to follow this up at her meeting with the PFCC. **RESOLVED: CLLR Y PEACOCK to discuss the problems with Phil Allott, PFCC. CLERK to write to Richard Fletcher to follow-up on the meeting regarding re-location of the 30mph sign and monitoring of motorcycle condition and noise.**

8.4 Signage at Stalling Busk - Cllr Kettlewell confirmed that the new sign had been re-located at the end of the Stake Road, prior to entering the village. It indicates 'Unsuitable for Motor Vehicles 1/4 mile ahead'. So far, Cllr Kettlewell advised that the village community is very happy with the effect this has had on vehicles entering and turning in the village, suggesting the sign is working well.

8.5 White Posts Along Roadside Above Play Area - Cllr Y Peacock advised that there was due to be a site meeting to discuss the replacement of these posts, but she was not aware that this had happened. **RESOLVED: CLLR Y PEACOCK to contact Steve Barker to arrange a site meeting to discuss options.**

9. Financial Matters

9.1 The following invoices were approved for payment:-

- Mrs K Prudden - £221.86 - Clerk's Salary for July (paid)
- Mr J Banks - £300.00 - Grass Cutting at the Cemetery in July & August
- Dave Alderson Decorating - £400.00 - Repainting of Cemetery Railings
- Mrs K Prudden - Clerk's Salary for August

9.2 The following income was acknowledged:-

- £351.54 - Village Green Donation Boxes
- £214.50 - Village Green Donation Boxes

It was acknowledged that this income was very much appreciated and contributed towards the cost of maintaining the village green.

9.3 Bank Balances

The bank balances as at 31st August were noted as follows:-

Unity Current Account	£10,928.92
Instant Access Account	£10,887.56 (ring fenced)
Instant Access Account	£5,160.09

Bank statements for July and August 2021 were checked and signed by the Chairman.

The Clerk confirmed that the new banking arrangements were working well.

Discussion took place on Councillors registering to use internet banking and the Clerk confirmed that she had registered all Councillors on an 'in case of need' basis, should the Council decide to move from cheque to online payments. At this stage, Councillors were happy to continue with their current arrangements.

10. Correspondence

10.1 Communitree Project - The Clerk had circulated information from RDC regarding this project inviting the Council to join a community tree planting programme as part of their Climate Action Partnership. Councillors discussed the project but agreed that there were sufficient trees locally. Cllr Brown advised that he had nine young horse chestnut trees which he would like to plant and Councillors agreed to these being sited along the roadside just out of Bainbridge. **RESOLVED: CLLR BROWN to organise the planting of his young trees.** Cllr Y Peacock reported that there were trees on the village green near the Cornmeal Tea Room which were in need of maintenance with overhanging branches. **RESOLVED: CLERK to contact the Conservation Officer at**

YDNPA for permission to attend to these branches and then to request Mr P Metcalfe to undertake the work.

- 10.2 Local Plan 2023-2040 - Consultation No 4 - Exploring our Options: Local Occupancy and Barns - The Clerk had circulated information regarding this consultation and suggested to Councillors that it was essential they provided a response on this important issue. Discussion took place and Councillors agreed that they wished to respond along the lines that if a farmer has a need to convert a barn for occupation by one of their family members this should be allowed. Likewise, if the farm was having to diversify to remain viable, it should be possible to allow farmers the right to convert their barns to provide holiday accommodation. Any roadside barns converted for accommodation should be for local occupancy permanent occupation only. Councillors also agreed that they did not wish to see a boundary around the villages leading to 'exception sites'. Each application for conversion should be assessed on an individual basis, and not be restricted to a decision based its location. **RESOLVED: CLERK to prepare a response and circulate to Councillors prior to submission to YDNPA by 20th September.**
- 10.3 YDNPA Planning Seminar - The YDNPA are holding a 'virtual' Planning Seminar on 23rd September between 6.30 pm and 8.00 pm to provide information to local councils on how to respond to planing applications. **RESOLVED: CLERK to confirm to YDNPA that Cllr J Peacock will participate in this meeting and feedback to the Council.**
- 10.4 Police & Crime Plan & Fire & Rescue Plan Consultation - The new Police, Fire & Crime Commissioner has launched a consultation on the Police & Crime Plan and Fire & Rescue Plan for 2021-25. Councillors have received information and are invited to respond, either individually or as a Council. **RESOLVED: CLERK to respond to request inclusion of details of enforcement policies around the annual travellers visit and also in respect of issues of speed and noise from motorcycles.**
- 10.5 YDNPA Parish Forum - The YDNPA are holding a 'virtual' Parish Forum meeting on Wednesday 13th October at 7.00 pm. Parish Councils are invited to send a representative as a 'panelist' to present information about good practice/projects/initiatives from their area and answer questions on the same. Likewise, members can just attend to hear the presentations and discussions and join in the 'chat' part of the meeting. **RESOLVED: CLLR Y PEACOCK will represent the Parish Council and feedback as no Councillors were available to attend.**
- 10.6 Parking at Riverdale, Bainbridge - The Clerk had received an email from a resident of Riverdale expressing concern over cars parking outside numbers 3 and 4 Riverdale. The Chairman had discussed the matter with the resident explaining that there was very little the Parish Council could do. Parking on the highway is permitted, provided that it does not present a danger, and the land to the front of Riverdale is in the ownership of the Lords Trustees who are responsible for matters relating to it. The resident has their own car parking space to the rear of Riverdale. **RESOLVED: CLLR J PEACOCK to contact the resident to explain that the Parish Council are unable to assist but that the matter could be raised with either NYCC Highways or the Lords Trustees.**
- 10.7 Public Toilets in Bainbridge - The Clerk had received an email from a visitor who had passed through the area on their way from Ripon to Lancashire who wished to pass on her 'thanks and congratulations to whoever is responsible for the upkeep of the public toilets ... which were spotless ... and very much appreciated'. They are 'a credit to the village'. Whilst the cleaning and maintenance of the public toilets is the responsibility of RDC, Councillors were pleased to hear that their work was appreciated, as were the facilities generally.

11. Children's Play Area & Village Green Donation Boxes

- 11.1 Replacement of the Posts & Chains - The new posts were now in place around the play area and thanks were expressed to Matty Metcalfe and Cllr Percival for their work on these. Dave Alderson is currently re-painting all the posts and chains which should look much better once completed. Cllr Percival reported that there were three spare new posts which will probably need to be installed over the next 18 months to replace some which are deteriorating. Grant funding for this project from the YDNPA Sustainable Development Fund can be claimed upon completion of the painting work and other local organisations are to be approached for a contribution. Cllr Percival advised that it had been interesting when excavating the old posts to find traces of historical repairs and indeed relics, including an old bread knife! **RESOLVED: CLLR BROWN to speak to the Bainbridge Sports Committee; CLLR J PEACOCK to speak to the Millennium Committee; CLLR PERCIVAL to speak to the Lords Trustees, all seeking contributions towards the project. CLLR PERCIVAL to arrange for the re-siting of the donation box in the play area to beside the track.**
- 11.2 Play Equipment Grant - The Chairman advised that the grant application to RDC had been successful and this project had been awarded funding of £7,768.44. Councillors were delighted and agreed to proceed with the quotation provided by Playdale (installers of the existing equipment). Funding must be claimed by 25th February 2022, upon completion of the work and payment. **RESOLVED: CLERK to complete and return the Acceptance Form to RDC and to contact Playdale to confirm the order, seeking confirmation of a start and finish date within the deadline.** Cllr J Peacock advised that the zip wire has been broken and as a consequence he requested Mr P Metcalfe to remove the seat so that it could not be used. **RESOLVED: CLERK to investigate the supplier to enquire about replacement parts.** The Clerk reported that the latest inspection report had just been received which indicated various issues requiring attention, most of which were ongoing from previous reports and not urgent. There was, however, mention made of the wood on the large stone bench deteriorating. Cllr Percival advised that he believed a local resident had offered to undertake this work. **RESOLVED: CLERK to contact resident to clarify.**
- 11.3 Grass Cutting on Bainbridge Village Green - The Clerk reported that she has contacted local grass cutting contractors seeking quotes to undertake this work, but so far without success. Most were reluctant because of the time it would take to undertake this work on a regular basis, and how that would affect their existing contracts. Others expressed the concern that the cost would be prohibitive. The Clerk also noted that it would be difficult to request cuts in advance of specific events. Discussion took place on the best way forward and the implications of insuring the mower for volunteers. It was suggested that one regular volunteer would be the best solution and the Clerk advised she had been given the name of someone who may be able to help in that respect. **RESOLVED: CLERK to contact potential volunteer to enquire if they would be interested.**
- 11.4 Insurance of the Village Mower - This matter has still not been resolved due to the lack of clarity on the way forward for grass cutting. **RESOLVED: CLERK to look into once the way forward is clear.**
- 11.5 Dog Waste Bins - Cllr Y Peacock reported that RDC now have an obligation to empty dog waste bins when they are purchased by Parish Councils, although their preference is for the new style 'all waste' bins, rather than the separate dog waste bins. The Clerk reported that she had recently received complaints about dog fouling along Back Syke and suggested that

if the Parish Council were to purchase a new bin, this should perhaps be sited near the Village Hall. **RESOLVED: CLERK to contact YDNPA to request permission to site a bin in their car park. If this is unacceptable, arrange for the purchase of a new bin to be sited near the Village Hall.**

12. **Cemetery**

- 12.1 **Maintenance Issues** - The Chairman acknowledged the excellent work undertaken by Dave Alderson in painting the boundary railings. Councillors were in agreement that the entrance now looked much improved. Cllr Percival still has the repairs to the boundary wall to undertake when he has the opportunity. Cllr J Peacock enquired whether the spoil had been removed. **RESOLVED: CLLR PERCIVAL to continue with repairs to the boundary wall and CLERK to check on the situation with spoil and, if necessary, ask Mr P Metcalfe to remove it.**
- 12.2 **Public Meeting to Discuss an Extension to the Cemetery** - Discussion took place on this matter and is recorded in a confidential Minute. **RESOLVED: CLERK to include this item on the Agenda for future meetings to ensure that a Public Meeting is arranged as soon as practical.**

13. **Agenda Items**

Public Meeting to Discuss an Extension to the Cemetery
Update on Highways Issues
Cutting of the Village Green
Planning Applications
Dog Waste Bins

14. **Date of Next Meeting**

The next meeting will take place on **Tuesday 2nd November 2021** at Sycamore Hall, Bainbridge. Cllrs Brown and Y Peacock offered their apologies due to holiday.

Signed as a True Record: Date:

Name: