

## **BAINBRIDGE PARISH COUNCIL**

### **ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2021**

#### **NOTES TO THE ACCOUNTS FOR THE YEAR 2020-2021**

1. At the end of the previous year (2019/2020) there was an amount of £526.21 held in petty cash. This represented donations emptied from the village green donation boxes which was unable to be banked due to the first Covid-19 lockdown. This amount was added to the subsequent donations of £80.69 and banked in July - total banked was £606.90.
2. All cash banked (ie, donation box money) has been paid in through the Clerk's private bank account and then transferred to the Parish Council, under an agreement reached with the Parish Council. This is due to the lack of banking facilities nearby and the unwillingness of HSBC to accept cash paid in by anyone other than the Clerk.
3. A grant of £500 from NYCC had been awarded to Mrs R Cloughton for a community shop she was opening in Askrigg. NYCC required this to be paid into the Parish Council account and then passed to Mrs Cloughton as they would not pay direct to a personal account. Whilst the grant was received in this financial year, and a cheque issued to Mrs Cloughton, it was not presented during the financial year and therefore remains outstanding on the Accounts.
4. The Parish Council have recently moved their bank accounts from HSBC to Unity Trust Bank. In order to process the switch, Unity Trust Bank required the balances of all the Council's HSBC accounts to be transferred into the main current account. Consequently, at the end of the financial year, there is only one HSBC account in operation and this holds the balances from the two closed deposit accounts. Upon completion of the setting up of the new account, these monies will be transferred into deposit accounts with Unity Trust Bank.
5. The Parish Council holds reserved funds in their deposit accounts, deliberately set aside for a planned project to extend the existing Cemetery or purchase land elsewhere to create a new one. This project is ongoing.
6. Staff costs were higher during the year due to a handover period for the new Clerk when the old Clerk continued to be paid for her assistance.
7. Expenditure was generally lower than the previous year due to Covid-19 lockdowns and restrictions.

Karen Prudden  
Clerk to Bainbridge Parish Council

May 2021