

BAINBRIDGE PARISH COUNCIL ANNUAL MEETING

CLERK: Mrs Kate Kelly

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Dear Councillor you are summoned to attend the **Annual Meeting of Bainbridge Parish Council** to be held on **Tuesday 20th May 2025 in Sycamore Hall Bainbridge** starting at **7.00pm** (preceded by the **Annual Residents Meeting** starting at **6.30pm.**)

ANNUAL MEETING OF BAINBRIDGE PARISH COUNCIL AGENDA

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| 1 | Reminder by the Chairman of the Council's expectations for the audio or visual recording of the meeting |
| 2 | <u>Election of Parish Council Chairman & Vice Chairman</u> To elect a Chairman and Vice-Chairman of the Parish Council for the next year. |
| 3 | <u>Acceptance of Office</u> To receive and complete the Acceptance of Office forms for Chairman & Vice-Chairman. |
| 4 | <u>Apologies for Absence</u> To receive apologies and approve the reasons for absence |
| 5 | <u>Declarations of interest.</u> To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests. |
| 6 | <u>Minutes of the Last Meeting</u> To confirm the Minutes of the last meeting held on Tuesday 18 th March 2025 as a true and correct record and to sign them as such. |
| 7 | <u>Ongoing Matters</u> |
| 7.1 | Lawn Mower Update re grass cutting on village green. |
| 7.2 | Street Lighting Update re repair of street light at Victoria Arms in Worton |
| 7.3 | Bainbridge Village Green Update regarding the deceased tree. |
| 7.4 | V E Day Celebration Update regarding the above |

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| 7.5 | Street Light at Countersett Hall Update regarding the above |
| 7.6 | Bainbridge Christmas Lights Update regarding the above |
| 8 | <u>Planning applications</u> To consider planning applications. <ul style="list-style-type: none"> Listed building consent for removal of two existing storage sheds to the east of the Former School building and replace with a single-storey timber Spa Treatments Building with monopitch roof and associated external timber decking, and to relocate one storage shed adjacent to the rear/side of the main hotel at Yorebridge House Hotel, Bainbridge, DL8 3EE - R/52/194K/LB Full planning permission for removal of two existing storage sheds to the east of the Former School building and replace with a single-storey timber Spa Treatments Building with monopitch roof and associated external timber decking, and to relocate one storage shed adjacent to the rear/side of the main hotel at Yorebridge House Hotel, Bainbridge, DL8 3EE - R/52/194J |
| 9 | <u>Planning Decisions</u> <ul style="list-style-type: none"> Full planning permission for works comprising: conversion of two existing conjoined agricultural buildings for use for the purposes of gallery/studio for craft, art and cultural events by invitation; erection of two new buildings that contain a workshop, a staff accommodation unit (2 bed) and three short stay visitor accommodation units (each 2 bed); landscaping works, biodiversity enhancements, access alterations and car parking, all in association with the gallery/studio enterprise, (part-retrospective) at Thorns Farm, Marsett Lane, Countersett, DL8 3DE - R/52/243A |
| 10 | <u>Protected Tree Applications</u> Applications: Bain House, Bainbridge – Prune 1 cypress Decisions: Bain House, Bainbridge – Prune 1 cypress |
| 11 | <u>Highways matters</u> To receive updates to the following issues:- <ul style="list-style-type: none"> Village sign for Cubeck |
| 12 | <u>YLCA</u> To discuss renewal of membership |
| 13 | <u>Insurance Renewal</u> To discuss renewal of policy |
| 14 | <u>Financial Matters</u> |

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| 14.1 | <p>To approve the following accounts for payment:</p> <ul style="list-style-type: none"> • Mrs K Kelly- Clerks salary March 25- £199.31pd • HMRC – P30 – Quarter 4 - £148.80pd • Mrs K Kelly- Clerks salary April 2 - £199.31 • Mrs K Kelly – Printer - £19.24 • Mr J Banks- Grasscutting- Cemetery- £100.00 • Yorkshire Dales Accountancy – Fees April24-March 25- £186.00 • Metcalfe Groundworks – Cemetery – Interment of ashes -£165.00 • Mrs K Prudden – Cemetery- Superintendents Fees -£64.00 • AIG- Hiscox Insurance- Renewal of Premium - £682.40 • YLCA – Membership Subcription25/26- £237.00 • J M Reynolds – Internal Audit - £50.00 • Mr T B Spence – Lawnmower repairs - £208.90 • Mrs K Kelly- Stationery – Postage Stamps - £13.60 • Unity Trust Bank – Bank charges-April - £6.00 • Unity Trust Bank – Bank charges-May - £6.00 |
| 14.2 | <p>The following receipts were acknowledged:</p> <ul style="list-style-type: none"> • North Yorkshire Council – Precept £3942.50 • D Alderson – Cemetery- Reservations- £55.00 |
| 14.3 | To receive the latest bank balances and sign statements |
| 14.4 | <p>Year End Accounts</p> <ul style="list-style-type: none"> • To receive Accounts for year end 31st March 2025. • To receive discuss and agree the AGAR (Annual Governance & Accountability Return 2024/25). • To receive Internal Auditors Report • To resolve to send Certificate of Exemption to PKF Littlejohn as t/o under £25k. |
| 15 | <p><u>Correspondence</u></p> <p>To consider the following correspondence received and decide action where necessary:-</p> |
| 15.1 | <p>Speed Limit on A684 in Worton.</p> <p>To discuss email received regarding the above.</p> |
| 16 | <p><u>Childrens Play Area</u></p> <p>To discuss latest report received. Update re bench repair.</p> |
| 17 | <p><u>King Charles III Coronation</u></p> <p>Update re Commemorative Bench</p> |
| 18 | <p><u>Cemetery</u></p> <p>Annual report from Superintendent for Cemetery</p> <p>Update re buying additional land.</p> |

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| 19 | <u>Parish Clerk</u> Update re printer. Update re website. |
| 20 | <u>Upper Dales Health Watch</u> Update regarding the above. |
| 21 | <u>Police Report</u> Discuss latest report received |
| 22 | <u>YDNPA - Spring Parish Forum</u> Update re the above |
| 23 | <u>Agenda Items</u> To notify the Clerk of matters for inclusion on the Agenda for the next meeting. |
| 24 | <u>Date of Next Meeting</u> To confirm the date and venue of the next meeting. |

