

Bainbridge Parish Council

Minutes of the Parish Council meeting held on 26th September 2023

Present:

Parish Cllrs: James Peacock(Chair); Darren Percival (Vice-Chair); Miriam Cloughton; Thomas Tennant.

County Cllr: Yvonne Peacock

One Member of the Public.

Apologies: None

Parish Clerk: Mrs Kate Kelly, also Responsible Financial Officer.

Bainbridge Parish Council

1	Chairman reminded everyone present of the right to record the meeting although the Council would not be doing so.
2	<u>Consideration of Apologies for Absence</u> None
3	<u>Declarations of Interest</u> Cllr. James Peacock declared an interest in Items 11.1 & 11.6.
4	<u>Minutes of Parish Council meeting held on 18th July 2023</u> The minutes of the meeting held on 18 th July 2023 had been circulated to all Councillors and posted on the website. Cllr. Percival proposed that they be adopted as an accurate record of proceedings and this was seconded by Cllr. Cloughton. The minutes were signed by the Chair.
5	<u>Councillor Resignation</u> Councillor Brian Brown had written to the Chairman & Clerk to resign from the Council. Councillor Brown has been a Member of the Parish Council for over twenty years and had served for a time as Chairman during that period. He also does a lot of voluntary work for the Parish over and above the normal duties of a Councillor including cutting all the grass on the village green in Bainbridge and also general maintenance and painting to help keep the village looking good. The Council wished to thank Brian for his many contributions to the work of the Council and for his hard work and commitment over the years and it was resolved that a formal letter of thanks should be sent to him. Under the set down procedures North Yorkshire County Council have been informed of Cllr. Brown's resignation and a Notice of Vacancy has been posted on the notice board in the village.
6	<u>Ongoing Matters</u>

<p>6.1</p>	<p>Update on Leaning Tree</p> <p>The tree will be felled in October or November once the leaves are off. The road will require to be closed and no parking will be available on the roadside. This work will take a few days. The tearoom will need to be notified and it was suggested that as it currently closes Tuesday to Thursday the work should be carried out on those days if possible.</p> <p>It was also noted that the trees on the road into Bainbridge from Hawes just after the village signpost and on the island require cutting.</p> <p>It was resolved to ask Paul Metcalfe to carry out this work.</p> <p>A request was also received to trim the red oak in the crescent as the low lying branches are hitting the parked cars.</p> <p>It was resolved that the tree should be trimmed to lift the canopy above the vehicles.</p>
<p>6.2</p>	<p>Village Defibrillator</p> <p>There was a very small response to the leaflet that was circulated to Parishioners requesting their views on whether a second defibrillator should be purchased to replace the old one at Sycamore Hall which has been out of commission for some time given that there is already one in Bainbridge, and if so where that should be situated within the Parish.</p> <p>The views of the few parishioners who did reply were very mixed and there was no clear preferred option.</p> <p>Taking these factors into consideration the Council felt that there wasn't sufficient justification to spend a considerable sum of the parish precept on a second defibrillator.</p> <p>However, there is currently a government scheme which may provide some funding available on a matched basis. i.e. if we can raise some funds through fundraising and donations they may match this. Councillor Yvonne Peacock also stated that if the Parish Council were to approach her with costings and could show that we could raise some of the costs through fundraising and donations she may be able to provide a grant to assist. A recent donation received by the Parish Council could perhaps also be allocated for this use.</p> <p>It was resolved that a separate meeting would be held to discuss ways to fund raise for a second defibrillator, and in the meantime the Clerk would look into applying for the Government grant funding and also possible other funding from other bodies such as the Ambulance Service and the British Heart Foundation.</p>
<p>6.3</p>	<p>Brough Hill Stone</p> <p>The Clerk had received an email update from YDNP regarding the Council's request for the National Park to support the returning of the Brough Hill Stone to this area where it was discovered. The email states that the Manager at the Dales Countryside Museum had an update from Dr Gartland at Leeds University who advised that he is working with colleagues in relation to the production of a print and is hoping to schedule a visit to the museum to see what options might be possible in relation to an enhanced archaeology display at the Museum.</p> <p>It is encouraging to see that a dialogue is continuing between the University and the Museum but the Council would like the discussion to be around the actual stone coming to the Dales Countryside Museum.</p>

	<p>It was resolved to carry this matter forward for further updates.</p>
7	<p><u>Planning applications -</u></p> <p>No new applications had been received.</p>
8	<p><u>Planning decisions –</u></p> <p>To receive decision's or information relating to recent planning applications</p> <ul style="list-style-type: none"> • Householder planning permission for removal of existing porch and construction of ground floor extension at Bells Cottage, Stalling Busk, Askrigg, Leyburn, DL8 3DH - R/52/247- 26/4/23. <p>No objections noted. Currently under consideration</p> <ul style="list-style-type: none"> • Section 73 application to vary Condition 7 (i) (window details) of R/52/231 (Full planning permission for conversion of former Methodist Chapel to form 2 no. two-bedroomed affordable rented dwellings) at Methodist Chapel, Back Syke, Bainbridge, Leyburn, North Yorkshire, DL8 3EL - R/52/231A <p>This application has been approved.</p> <ul style="list-style-type: none"> • Full planning permission for siting of Shepherds hut and shower/WC unit for short term holiday let at Carpley Green Farm, Bainbridge, Leyburn, DL8 3DN - R/52/165E – 24/5/23. <p>This application has been approved.</p> <ul style="list-style-type: none"> • Listed building consent for replacement of existing wooden casement windows with bespoke heritage double glazed windows; and replacement of softwood rear door with oak door at Manor House, Bainbridge, Leyburn, North Yorkshire, DL8 3EW - R/52/249/LB – 4/8/23. <p>.</p>
8.1	<p><u>National Parks Local Plan Draft Version 6.</u></p> <p>The National Park has advised that this version is now available on their website.</p> <p>The Councillors had had a look at the proposals for the Parish and surrounding area and were disappointed that no new sites had been added. It was also noted that the new houses around and behind the Rose & Crown Hotel were not on the Plan.</p> <p>Cllr. Yvonne Peacock is on the review panel and advised that these properties are not on as they were an exception site which are dealt with separately. She also advised that part of the reason for the boundaries not being enhanced is that landowners are not coming forward with potential sites that they may consider selling for future development.</p>
9	<p><u>Highways matters</u></p> <p>The following updates were received regarding issues raised at previous meetings.</p> <ul style="list-style-type: none"> • Duck Hill – Countersett to Semerwater - requires flailing as the hedges and young trees are encroaching onto the road and thus narrowing the driving part of the carriageway. <p>The landowner has now cut these back.</p> <p>It was resolved that this matter is now closed.</p>

	<ul style="list-style-type: none"> • On the A684 as it leaves Bainbridge towards Hawes, there is a blocked and damaged drain that requires a site visit outside a property on the left known as Couplesfield. This particular drain has been visited several times but needs further investigation. • Cllr. Percival advised that the jetting people had been out to clear this and it seemed better during the last heavy rain that we had but that this had been done before and the problem recurred. <p>It was resolved to carry this matter forward to the next meeting for a further update.</p> <ul style="list-style-type: none"> • Post & Chain fence repairs on roadside at village green. <p>Cllr. Brown had kindly volunteered to repaint the white posts that Yorkshire County Council repaired along the roadside at the village. This work has now been carried out and the Council noted their thanks to Cllr. Brown for completing this.</p> <p>It was resolved that this matter is now closed.</p> <p>New Item</p> <ul style="list-style-type: none"> • Cllr. Cloughton advised of damage to the Bridge near Semerwater. One of the large topping stones was off. <p>The Clerk advised the Highways Department and a small barrier has been erected and the stone removed.</p> <p>It was resolved to carry this matter forward.</p>
10	<u>Financial Matters</u>
10.1	<p>To approve the following accounts for payment:</p> <ul style="list-style-type: none"> • Metcalfe Groundworks -Cemetery £130.00pd • Yorkshire Local Councils Association – Membership Fee £217.00pd • Hawes Prize Silver Band – Fee - £100pd • John Ogbourne - Hosting & Secure server of Parish Council website £260.00 • Mrs K Prudden – Clerk to Cemetery- £64.00 • Mr J Banks – Grass Cutting – Cemetery - £100.00 • Mrs K Kelly – Clerks Salary July - £157.33 • Mrs K Kelly – Clerks Salary August - £157.54 • Mr J Banks – Grass Cutting- Cemetery- £200.00 • Mrs K Kelly – Stationary & Printing Costs- £95.89 • Wensleydale Press- Leaflets re Defibrillator £16.00 • Mrs K Kelly – Clerks Salary & Backpay September - £290.16 • HMRC – Paye - £161.07
10.2	<p>The following receipts were acknowledged.</p> <ul style="list-style-type: none"> • HMRC – Vat Refund £2134.67 • Mr Scarr – Dales Tour Donation - £600.00 • Cemetery – J Pickard & Son for Wm. Orme - £55.00

	<ul style="list-style-type: none"> • Cemetery – Mrs M E Ferguson - £220.00
10.3	<p>To receive the latest bank balances and sign statements</p> <p>Copies of bank statements to 31st August 2023 were presented and initialled. Current balances were reported as follows:-</p> <p>Unity Bank Account Current Account £17259.86 Unity Bank Deposit Account No1 £ 5246.01 Unity Bank Deposit Account No 2 £11068.83</p>
10.4	<p>Unity Bank</p> <p>It was noted that although the Bank had amended their records regarding the change of Clerk earlier this year that the previous Clerk was still listed on the Account. Forms were completed and signed to remove the previous Clerk’s details. The Chairman has now signed up for Internet Banking and Cllr. Percival was checking if he’d received his password. It had been resolved that once two signatories are set up on Internet Banking an internal transfer between accounts which is due to be done will be used a test payment. Cllr. Brown is currently a signatory on the Account and this will require to be amended. Cllr. Cloughton has agreed to become a signatory.</p> <p>It was resolved that the Clerk will prepare forms to facilitate this change.</p>
11	<p><u>Correspondence</u> The following correspondence has been received:-</p>
11.1	<p>Update re insurance claim for damage to vehicle.</p> <p>Cllr. James Peacock has had the go ahead from his insurers to have his vehicle repaired. The Council has not had an updates from their insurance company or from the brokers.</p> <p>It was resolved to carry this matter forward to the next meeting.</p>
11.2	<p>Email received from YDNP regarding Yorkshire Dales Cheese Festival.</p> <p>An email had been received requesting that the Council publicise the forthcoming event by placing a poster on the notice board.</p> <p>It was resolved that the Clerk would print and display the poster provided.</p> <p>This matter is now closed.</p>
11.3	<p>Email from YDNP re Parish Forum</p> <p>The email with the link to the published forum had been circulated to Councillors.</p> <p>It was resolved that no further action was required.</p>
11.4	<p>Email received re Potential BT Payphone and Telephone Box Removal</p>

	<p>Cllr. Yvonne Peacock advised that North Yorkshire Council had not advised by BT that these notices were been issued although this is the legal procedure.</p> <p>The Council discussed the issue and felt that due to the poor mobile reception in the areas concerned these telephone boxes could be of great help in an emergency.</p> <p>It was resolved to advise BT that the boxes should be retained.</p> <p>This matter is now closed.</p>
11.5	<p><u>YDNPA Autumn Parish Forum 23</u></p> <p>An Invitation was received from YDNPA inviting two Members of the Council to take part in the Autumn Forum. None of the Councillors were available.</p> <p>It was resolved that the Clerk would advise YDNPA of this.</p> <p>This matter is now closed.</p>
11.6	<p><u>Email from Ruth Annison regarding Sunday Dales Bus.</u></p> <p>Cllr James Peacock did not take part in this discussion.</p> <p>Mrs Annison had written regarding the above. The company which manages the Sunday bus service is preparing a grant application for funding and as part of the application they need to show local support. Mrs Annison had asked if the Council would consider doing so. The Council agreed that the Sunday bus service was important to the Dales and brought in a lot of visitors.</p> <p>It was resolved that the Clerk would reply accordingly.</p>
12.	<p><u>Children's Play Area</u></p> <p>The latest report from Richmondshire District Council was discussed. The only matter highlighted as needing attention at this time was the Clatter Bridge. Cllr. James Peacock will check this. Routine maintenance is ongoing.</p>
13	<p><u>Village Green Donation Boxes.</u></p> <p>It was resolved that the Chairman and the Clerk will empty the boxes in the next couple of weeks.</p>
14	<p><u>Proposed Bike Track</u></p> <p>A request had been received from Stage 1 Cycles & Bainbridge Primary School for a contribution towards the cost of a proposed cycle track in the school play area. The Chairman had requested further information but still had not heard anything further from them.</p> <p>It was resolved that as no further information had been received this matter would be considered closed.</p>
15	<p><u>King Charles III Coronation</u></p> <p>As stated in the Minutes of the last meeting if sufficient good wood can be obtained when the tree</p>

	<p>on the village green is cut down then William Lambert will be requested to make a commemorative Bench.</p> <p>It was resolved to carry this forward to the next meeting.</p>
16	<p><u>Cemetery</u></p> <p>Kate is still working with Karen Prudden, Clerk for the Cemetery , on a system for recording of fees received & expenses for the Cemetery.</p> <p>Karen is currently unwell and her husband had kindly stepped in to assist the Funeral Director with a request for a burial plot to be made available this week.</p> <p>Mr Banks had approached the Council to advise that he had carried out the agreed number of cuts for this year per our contract but that the grass had grown again and was in need of a further cut.</p> <p>It was resolved that a further cut would be approved.</p> <p>As agreed at the July meeting the Clerk wrote to the landowner to ascertain whether negotiations can be reopened to buy additional land to extend the cemetery. No reply has yet been received.</p> <p>It was resolved to carry this matter forward to the next meeting.</p>
17	<p><u>Parish Clerk</u></p> <p>Whilst the Clerk aims to keep printing to a minimum the Clerk had noted whilst completing her expenses that the cost of printing since she started in March seemed high, £120, although this was shared with Hawes PC. The Clerk currently uses a small personal printer that she had which was fine for occasional use but the inks which are expensive are proving to not last long when printing a lot. She had spoken to the Clerk at Askrigg PC who advised that she has an HP printer that the Council provided and a monthly contract for ink which works out at just a few pounds per month. A good printer can be purchased for under £100 and a monthly contract for ink would be under £5.</p> <p>It was resolved that the Clerk should buy a printer and get a contract for ink. The Clerk advised that Hawes PC had resolved at their meeting to purchase a printer so the costs will be split between the two parishes.</p>
18	<p><u>Upper Dales Health Watch</u></p> <p>Cllr. Cloughton had been unable to attend the latest meeting of the above. The Minutes from the meeting had been forwarded to the Clerk and were discussed. They will be posted on the website.</p>
19	<p><u>Lawnmower</u></p> <p>We are awaiting quotes for a replacement lawnmower. Whilst this may not now be required until Spring it would be preferable to have a replacement in time. Cllr. Percival is working to obtain quotes.</p> <p>Brian Brown has said that he will continue to volunteer and cut the grass when he can. It would be helpful if other volunteers also came forward and shared the task. If anyone is interested please contact the Clerk or any member of the Parish Council.</p> <p>The Chairman advised that Neil McNair from Low Mill had carried out some strimming on the</p>

	village green. The Council wished to extend their thanks to Mr McNair.
20	<p><u>Councillors Register of Interests</u></p> <p>An email was received stating that the Councillors Registers of Interests were not published on our website. This is a requirement of the Localism Act 2011. These are currently held in paper form.</p> <p>It was resolved that the Clerk should have these added to the website.</p>
21	<p><u>D-Day Commemoration Celebrations June 2024</u></p> <p>An email had been circulated to Councillors regarding this National event. It is proposed that a line of lit beacons should stretch the length of the country. As this is the 80th Anniversary of D-Day Yorkshire is hoping to have 80 beacons lit across the County. The Parish Council would like to take part in this. The beacons are to be lit at 9.15pm on the 6th of June. If any parishioner can assist with this please contact the Clerk or a member of the Parish Council. No further activities are planned although it was noted that Sycamore Hall usually hold an event to celebrate occasions like this.</p> <p>It was resolved to carry this matter forward to the next meeting.</p>
22.	<p><u>Additional Items.</u></p> <p>Cllr. Yvonne Peacock advised that a drop in event is to be held at the Former Bainbridge Methodist Chapel on Thursday 12th October between 6 & 8pm.</p> <p>Remembrance Day is Sunday 12th November and the Clerk is to order a wreath from the Royal British Legion.</p>
23	<p><u>Agenda Items</u></p> <p>Items for inclusion on the Agenda for the next meeting.</p> <p>Xmas tree & Lights for 2023.</p>
24	<p><u>Date of next meeting.</u></p> <p>14th November 2023 at 7.00pm</p>

Signed as a true record.

Dated.