

## Bainbridge Parish Council

### Minutes of the Parish Council meeting held on 19<sup>th</sup> November 2024

#### Present:

Parish Cllrs: James Peacock(Chair); Darren Percival (Vice-Chair); Samantha Parfitt; Miriam Cloughton.

Apologies: Cllr. Thomas Tennant. NY Cllr. Yvonne Peacock joined the meeting later.

Parish Clerk: Mrs Kate Kelly, also Responsible Financial Officer.

## Bainbridge Parish Council

1.	Chairman reminded everyone present of the right to record the meeting although the Council would not be doing so.
2.	<b><u>Consideration of Apologies for Absence</u></b> Cllr. Thomas Tennant due to being unwell
3.	<b><u>Declarations of Interest</u></b> Cllr. Cloughton declared an interest in Point 6, planning application for Brough House as they farm land adjacent and will not take part in the discussion.
4.	<b><u>Minutes of Parish Council meeting held on 17th September 2024</u></b> The minutes of the meeting held on 17 <sup>th</sup> September 2024 had been circulated to all Councillors and posted on the website. Cllr. Percival proposed that they be adopted as an accurate record of proceedings and this was seconded by Cllr. Peacock. The minutes were signed by the Chair.
5	<b><u>Ongoing Matters</u></b>
5.1	<b>Lawn Mower</b> A volunteer has come forward and offered to cut the grass next year. This should mean that the only expense going forward would be regular servicing and repair of the lawn mower and fuel. It was resolved that Cllr. Peacock would speak to Jim Paredes who did a very good job for us this year and that Cllr. Parfitt would confirm with the volunteer. This matter will be carried forward to the next meeting. The matter of the Christmas tree was raised and Cllr. Percival will order one from our usual supplier.
5.2	<b><u>Street Lighting</u></b> Cllr. Tennant had advised that the street lights in Worton had been repaired but that subsequently No's 5.6.&14 are not now working. It was resolved that the Clerk would contact NYC and request that these be repaired.

5.3	<p><b><u>Stalling Busk Notice Board</u></b></p> <p>The Clerk had obtained quotes for a replacement wooden Notice Board but these were all in excess of £1000.00. The Clerk showed a photograph of a notice board that Hawes PC has recently purchased. It is a composite material which looks like wood and was purchased and supplied from a local business at under £400.</p> <p>It was resolved to carry that the Clerk would order this and arrange for it to be installed.</p>
6	<p><b><u>Planning applications -</u></b></p> <p>To consider planning applications.</p> <ul style="list-style-type: none"> <li>• Full planning permission for conversion of attached barn to allow extension of existing living space of existing dwelling at Brough House, Bainbridge, Leyburn, DL8 3EQ - R/52/201A</li> </ul> <p>The proposed property will be a lot bigger than the existing house and there is only parking for one vehicle. Due to its location on the main road the Council raised a concern re parking for other vehicles.</p> <ul style="list-style-type: none"> <li>• Section 73 application to vary conditions 2 (approved drawings/documents) &amp; 5 (tree protection measures) of R/52/247 (Householder planning permission for removal of existing porch and construction of ground floor extension) relating to removal of trees due to ash die back at Bells Cottage, Stalling Busk, Askrigg, Leyburn, DL8 3DH - R/52/247A</li> </ul> <p>No comments on this application.</p>
7	<p><b><u>Planning decisions –</u></b></p> <p>To receive decision's or information relating to recent planning applications</p> <ul style="list-style-type: none"> <li>• Full planning permission for works comprising: conversion of two existing conjoined agricultural buildings for use for the purposes of gallery/studio for craft, art and cultural events by invitation; erection of two new buildings that contain a workshop, a staff accommodation unit (2 bed) and three short stay visitor accommodation units (each 2 bed); landscaping works, biodiversity enhancements, access alterations and car parking, all in association with the gallery/studio enterprise, (part-retrospective) at Thorns Farm, Marsett Lane, Countersett, DL8 3DE - R/52/243A</li> </ul> <p>This matter is noted on the planning portal as under consideration.</p>
7.1	<p><b><u>National Parks Local Plan Draft</u></b></p> <p>Consultation No.7 – Preferred Housing Development Sites closed on 29 October. The Local Plan will be published for formal representations in February 2025.</p>
8	<p><b><u>Highways matters</u></b></p> <p>The following updates were received regarding issues raised at previous meetings:</p> <ul style="list-style-type: none"> <li>• Tree Cutting. Cllr. Peacock has applied to NYC for a permit to cut the trees In the interests of road safety in Worton, Cubeck &amp; Raydaleside. We need to provide them with a date that the work will be carried out.</li> </ul> <p>It was resolved that the Clerk will speak to the contractor and see if he can commit to a</p>

	date.
<b>9</b>	<b><u>Financial Matters</u></b>
<b>9.1</b>	<p>To approve the following accounts for payment:</p> <ul style="list-style-type: none"> <li>• Mrs K Kelly- Clerks salary September 24 - £192.70</li> <li>• Mrs K Kelly- Clerks salary October 24 - £192.70</li> <li>• HMRC- P30 Qtr2 - £149.01</li> <li>• Mr J Banks – Cemetery- Grasscutting- September-£100.00</li> <li>• Mr J Paredes – Grass Cutting - £605.00</li> <li>• YLCA – Clerks Training - £10.00</li> </ul>
<b>9.2</b>	<p>The following receipts were acknowledged.</p> <ul style="list-style-type: none"> <li>• NYC Precept - £3255.00</li> <li>• Dales Tour Raffle – donation for Village green &amp; defib.- £500.00</li> <li>• Donation boxes-village green- £464.02</li> <li>• Cemetery- Pickards- £110.00</li> </ul> <p>The Council are very grateful to the Dales Tour for their donation and the Clerk will write a letter of thanks.</p>
<b>9.3</b>	<p>To receive the latest bank balances and sign statements</p> <p>Copies of bank statements to 31st October 2024 were presented and initialled. Current balances were reported as follows:-</p> <p>Unity Bank Account Current Account £12206.55 Unity Bank Deposit Account No1 £10504.84 Unity Bank Deposit Account No 2 £11454.49</p>
<b>9.4</b>	<p><b>Unity Trust Bank</b></p> <p>Cllr. Percival is now registered for our Internet Banking and this matter is now resolved.</p> <p>The interest rate on our Savings Account has reduced a little. This is due to a cut in the BofE base rate and is in line with other providers.</p>
<b>9.5</b>	<p><b>Precept 2025/26</b></p> <p>The Clerk had distributed a spreadsheet prior to the meeting which detailed Income and Expenditure for the last three years, and for this year to end October and projections to the end of this financial year.</p> <p>After discussion it was unanimously agreed that although the Precept hadn't been raised for the last few years that regrettably due to increased costs in particular with maintenance and grass cutting that an increase of 5% to £7885.00 should be requested.</p>
<b>10</b>	<p><b><u>Correspondence</u></b></p> <p>The following correspondence has been received.</p>
<b>10.1</b>	<b>Keep Clear Sign Request</b>

	<p>The Clerk had advised the parishioner who requested a sign of the decision that the Council took at the last meeting. They were unhappy with the decision and said that they may come to this meeting to discuss further.</p> <p>They did not attend and this matter is now resolved.</p>
<b>10.2</b>	<p><b><u>Bainbridge Village Green</u></b></p> <p>An email was received regarding the grass strip between No's 4&amp;7 Riverdale.</p> <p>The owners attended the meeting and advised the Council that they would like to tidy up that area which is very rough and perhaps put down a few level slabs. Although this area is village green the land is owned by The Lord Trustees of the Manor. Cllr. Percival who is also a Trustee said that he would meet the residents at the property to discuss their ideas and then take the matter forward to the next Trustees' meeting.</p> <p>This matter is now resolved.</p> <p>An email had been received from the Christmas lights committee advising that due to the condition of the deceased copper beech tree they had been unable to remove the lights from it.</p> <p>It was resolved that a tree surgeon should be consulted to see if the tree is currently safe or requires to be removed. Cllr. Percival will contact a tree surgeon.</p>
<b>10.3</b>	<p><b><u>YDNPA - Autumn Parish Forum</u></b></p> <p>Cllr. Peacock attended the meeting which was held on 7<sup>th</sup> November on line. The transport policy for schools was discussed and also the active travel plan. Emails regarding these had been circulated to Councillors.</p> <p>Cllr. Peacock will attend the next meeting in Spring.</p>
<b>10.4</b>	<p><b><u>Consultation on a proposal to change the age range at Wensleydale School and Sixth Form by ceasing the Sixth Form Provision.</u></b></p> <p>This system has been place for two years now and NYC have now to make a final decision. There is no A level provision at Leyburn school and pupils have to travel to other schools. It was felt that whilst this was not ideal it was better for pupils if Leyburn school concentrated their resources in providing good schooling up to GCSE level and that pupils then transferred to take A level courses in 6th year.</p>
<b>10.5</b>	<p><b><u>YLCA Richmondshire Branch meeting</u></b></p> <p>Cllr. Parfitt attended on behalf of the Parish. It was reported that only 27% of NY Parish Councils attend YLCA meetings.</p> <p>The Highways portal is to close shortly and a new system for reporting faults will be put in place. Each area will have a Parish Liaison officer and they will send information to the Clerks. A regular newsletter will be sent out.</p> <p>Government is consulting on introducing powers for having hybrid PC meetings.</p>
<b>11</b>	<p><b><u>Children's Play Area</u></b></p> <p>The latest report from North Yorkshire Council was discussed. The Clerk will ask the Inspector to</p>

	<p>update his records as items that have been fixed are still showing on the report.</p> <p>Cllr. Percival will contact William Lambert re replacing the wooden seating panels on the bench with the stone surround.</p> <p>The Christmas lights committee had requested to place a lit star on top of the wooden castle in the playpark and this was agreed.</p>
<b>12</b>	<p><b><u>King Charles III Coronation</u></b></p> <p>Cllr. Percival will contact Wm. Lambert to get an update regarding the commemorative Bench which is being made from the sycamore tree that had to removed from the village green.</p> <p>It was resolved to carry this matter forward to the next meeting.</p>
<b>13</b>	<p><b><u>Cemetery</u></b></p> <p>As discussed at the last meeting a quote for a land survey had been received. The quote was £5720.00 plus VAT. The Council felt that this was far too expensive. Cllr. Cloughton had made enquiries and been told that Peter Iveson had done this for the new cemetery in Hawes and it was resolved that she would contact him and obtain a quote. However in the interim Cllr. Parfitt had heard from the National Park authority that due to the proximity of the land to the roman fort an archaeological excavation may be required. This could be another substantial cost. Cllr. Cloughton has a contact who is an academic in this field and will contact them to see if they would be interested in doing this on behalf of the Council.</p> <p>The YDNP thought that excavations had been carried out in the cemetery at the same time as on the village green and pottery remains found. However Cllr, Yvonne Peacock stated that permission had been sought and given to excavate the green and not the cemetery. Cllr. Parfitt will check this with the YDNP.</p> <p>We are awaiting the updated cemetery plan from Karen Prudden, Superintendent for the Cemetery. It was resolved that the Clerk will request this from Karen and we will then laminate it and replace the one on the notice board.</p> <p>Karen had also mentioned that a few headstones were slightly wobbly. Two councillors have now visited the cemetery and checked the stones. They note that none could be pushed over easily and no further action is required at this time.</p>
<b>14</b>	<p><b><u>Parish Clerk</u></b></p> <p>A new printer has been ordered.</p> <p>The Clerk will amend the email address.</p> <p>NALC have provided a copy of the Clerk's proposed pay increase as per the Local Government Services Pay Agreement 2024/25. It was unanimously agreed that this pay rise should be implemented.</p> <p>The Clerk attended a YLCA training course on IT. This covered a lot of changes and the Clerk will provide a full update at the next meeting.</p>
<b>15</b>	<p><b><u>Police Report</u></b></p> <p>The latest reports were discussed.</p>
<b>16</b>	<p><b><u>Upper Dales Health Watch</u></b></p>

	Cllr. Cloughton advised that no further updates had been received.
<b>17.</b>	<b><u>Remembrance Day</u></b>  Cllr. Peacock laid a wreath on behalf of the Parish Council. As previously agreed last years wreath was reused and it was resolved that a donation of £25.00 would be made to the Royal British Legion.
<b>18</b>	<b><u>Agenda Items.</u></b>  The Clerks IT training session will be added to the Agenda for the next meeting.
<b>19</b>	<b><u>Date of next meeting.</u></b>  <b>21st January 2025 at 7.00pm</b>

Signed as a true record.

Dated.