

Springhill  
Aysgarth  
Leyburn  
North Yorkshire  
DL8 3AH

07 May 2020

Bainbridge Parish Council

Dear Councillors

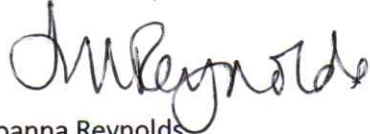
Further to your instructions I undertook an internal audit of the Parish Council's accounts on 07 May 2020.

Having completed the audit I can confirm my findings as below:

1. I have noted that the figures relating to the standing orders are provided by the payroll accountant. I have also noted that there was an issue with the bank regarding the standing orders and that this has been dealt with via the use of contra entries.
2. I have noted that there is an amount ring fenced for the Cemetery which leads to the high amount of cash and short term investments.
3. I have noted that there is a high amount of Petty Cash in hand which needs to be banked at the earliest convenience. Please note due to COVID-19 restrictions I have not counted the cash and I am taking the amount to be correct.
4. The Asset Register was reviewed in March 2020 minutes and confirmed as no changes necessary.

All other records are up to date and in order.

Yours sincerely



Joanna Reynolds